



QUANTICO SNCOA ADVANCED SCHOOL CHECK-IN

CHECK - IN PROCEDURES/ REQUIREMENTS

- All Students must report in the Service “A” uniform.
- All students will report to Jordan Hall (building 3076) at 0730. Students from the National Capital Region will report no later than 1200. Students traveling from outside the local area will report no later than 2359, but should make every effort to arrive by 1630.
- **Command Screening Checklist (NAVMC 11580 Rev Oct 2018)**
 - All required signatures(SgtMaj, CO, and Doctor/IDC)
 - Medical Stamp is required

***If the student is not on full duty status, ensure to fill pages 3-6 of the NAVMC 11580 Command Screening Checklist form and submit to CEME_Waivers@usmcu.edu. Waivers must be received by CEME 5 working days prior to school’s convene date. Upon checking in, All 6 pages of Command Screening Checklist if not on full duty must be given with all the signatures present.
- Completed the **Advanced Course Distance Education Program EPME7000AA** (Copy of EPME7000AA certificate in hand)
- **Defense Travel System (DTS) orders** or endorsed original orders from the Marines S-1. (TECOM funding letter does not constitute orders)

• UNIFORM REQUIREMENTS

- Seasonal Service uniforms w/garrison cover
- Green MCCUU (X2)
- Additional green (serviceable) utility trousers for combat conditioning
- Boots (X2)
- PT shirts (X5) (no unit logos)
- PT shorts (X3)
- White socks (X3)
- Running shoes
- USMC sweatshirt and bottoms
- Yellow reflective belt
- Black or Coyote brown Camelback or canteen (Recommended for PT)
- Professional business attire:

Males: Suit, tie, slacks, dress shirt, collared shirt, and dress shoes

Females: Skirt, dress, or pantsuit

ADDITIONAL SUPPLIES

- Pens and pencils
- Notebook
- Laptop – **Most material at the academy is electronic. If you do not own a laptop, it is recommended that you temp loan a laptop from your command that is capable of accessing WIFI.**

ADDITIONAL INFORMATION

- Do not park in “Reserved” spaces; tickets are given for illegal parking.
- Professional dinner cost is approximately \$40.00.
- Moisture wicking “Gunnery Sergeant of Marines” t-shirts are available for \$10.00. \$5.00 for coins.
- Class photos will be taken and made available for each student for \$10.00.



QUANTICO SNCOA CAREER SCHOOL CHECK-IN

CHECK - IN PROCEDURES/ REQUIREMENTS

- All Students must report in the Service “A” uniform
- All students will report to Jordan Hall (building 3076) at 0730. Students from the National Capital Region will report no later than 1200. Students traveling from outside the local area will report NLT 2359, but should make every effort to arrive by 1630.
- **Command Screening Checklist (NAVMC 11580 Rev Oct 2018)**
 - All required signatures(SgtMaj, CO, and Doctor/IDC).
 - Medical Stamp is required

***If the student is not on full duty status, ensure to fill pages 3-6 of the NAVMC 11580 Command Screening Checklist form and submit to CEME_Waivers@usmcu.edu. Waivers must be received by CEME 5 working days prior to school’s convene date. Upon checking in, All 6 pages of Command Screening Checklist if not on full duty must be given with all the signatures present.
- Completed the **Career Course Distance Education Program EPME6000AA** (Copy of EPME6000AA certificate in hand).
- **Defense Travel System (DTS) orders** or endorsed original orders from the Marines S-1. (TECOM funding letter does not constitute orders).

UNIFORM REQUIREMENTS

- Seasonal Service uniforms w/garrison cover
- Blue Dress “A” or SNCO Evening Dress
- Green MCCUU (X2)
- Additional green (serviceable) utility trousers for combat conditioning
- Boots (X2)
- PT shirts (X5) (no unit logos)
- PT shorts (X3)
- White socks (X3)
- Running shoes
- USMC sweatshirt and bottoms
- Yellow reflective belt
- Black or Coyote brown Camelback or canteen (Recommended for PT)

ADDITIONAL SUPPLIES

- Pens and pencils
- Notebook
- Laptop – **Most material at the academy is electronic. If you do not own a laptop, it is recommended that you temp loan a laptop from your command that is capable of accessing WIFI.**

ADDITIONAL INFORMATION

- Do not park in “Reserved” spaces; tickets are given for illegal parking.
- Mess Night Cost is approximately \$40.00.
- Moisture wicking “Staff Sergeant of Marines” t-shirts are available for \$10.00. \$5.00 for coins.
- Class photos will be taken and made available for each student for \$10.00.



QUANTICO SNCOA SERGEANTS SCHOOL CHECK-IN

CHECK - IN PROCEDURES/ REQUIREMENTS

- All Students must report in the Service “A” uniform.
- All students will report to Jordan Hall (building 3076) at 0730. Students from the National Capital Region will report no later than 1200. Students traveling from outside the local area will report NLT 2359, but should make every effort to arrive by 1800.
- **Command Screening Checklist (NAVMC 11580 Rev Oct 2018)**
 - All required signatures(SgtMaj, CO, and Doctor/IDC).
 - Medical Stamp is required.

***If the student is not on full duty status, ensure to fill pages 3-6 of the NAVMC 11580 Command Screening Checklist form and submit to CEME_Waivers@usmcu.edu. Waivers must be received by CEME 5 working days prior to school’s convene date. Upon checking in, All 6 pages of Command Screening Checklist if not on full duty must be given with all the signatures present.
- Completed the **Sergeants Course Distance Education Program EPME5000AA** (Copy of EPME5000AA certificate in hand).
- **Defense Travel System (DTS) orders** or endorsed original orders from the Marines S-1. (TECOM funding letter does not constitute orders).

UNIFORM REQUIREMENTS

- Seasonal Service uniforms w/garrison cover
- Blue Dress “A”
- Green MCCUU (X2)
- Additional green (serviceable) utility trousers for combat conditioning
- Boots (X2)
- PT shirts (X5) (no unit logos)
- PT shorts (X3)
- White socks (X3)
- Running shoes
- USMC sweatshirt and bottoms
- Yellow reflective belt
- Black or Coyote brown Camelback or canteen (Recommended for PT)

ADDITIONAL SUPPLIES

- Pens and pencils
- Notebook
- Laptop – **Most material at the academy is electronic. If you do not own a laptop, it is recommended that you temp loan a laptop from your command that is capable of accessing WIFI.**

ADDITIONAL INFORMATION

- Do not park in “Reserved” spots; tickets are given for illegal parking.
- Mess Night Cost is approximately \$40.00.
- Moisture wicking “Sergeant of Marines” t-shirts are available for \$10.00. \$5.00 for coins.
- Class photos will be taken and made available for each student for \$10.00.